



Utah State
Board of
Education

Safe and
Healthy
Schools

PROGRESS MONITORING: DURATION

A FILLABLE DATASHEET FOR COLLECTING DATA ON STUDENT
BEHAVIOR

April 2024

INTRODUCTION

The following datasheet is intended for teachers, paraeducators, counselors, etc. who are engaged in measuring and collecting data on student behavior. It was extracted from the Utah State Board of Education's (USBE) technical assistance manual, [*Least Restrictive Behavioral Interventions: A School-Based Behavior Guide for Educators, Administrators, and Families*](#) (LRBI), which can be found on the USBE website on the Safe and Healthy Schools page.

Directions for how and when to use this datasheet can be found in "Chapter 5: Tiered Supports and Problem Solving" of the LRBI in the section "How Do We Measure Behavior?"

The datasheet has been made fillable for digital use but can also be printed and used with a pen or pencil.

DATASHEET B: PROGRESS MONITORING—DURATION

Behavior:
Definition:

Mon:	
Phase:	
Start time	End time
Total time:	

Tue:	
Phase:	
Start time	End time
Total time:	

Wed:	
Phase:	
Start time	End time
Total time:	

Thu:	
Phase:	
Start time	End time
Total time:	

Fri:	
Phase:	
Start time	End time
Total time:	

EXAMPLE: DURATION

Behavior: Avoiding class
Definition: Sitting in the hall or outside the counselor's office during class time. Duration is counted in minutes.

Mon: 8/29/22	
Phase: Baseline	
Start time	End time
9:10	9:27
10:31	10:39
Total time: 25 min	

Tue: 8/30/22	
Phase: Baseline	
Start time	End time
8:25	8:45
12:20	3:00
Total time: 180 min	

Wed: 8/31/22	
Phase: Baseline	
Start time	End time
9:15	9:23
9:40	9:50
10:25	10:50
1:35	2:10
Total time: 78 min	

Thu: 9/1/22	
Phase: Baseline	
Start time	End time
8:20	9:05
1:10	1:35
1:43	2:03
Total time: 90 min	

Fri: 9/2/22	
Phase: Baseline	
Start time	End time
10:21	10:30
10:40	10:51
Total time: 20 min	