



February 2026

2026-2027 SEATS Registration

Registration in SEATS for the 2026-2027 school year (Summer, Fall, and Spring) will open on Wednesday, April 1, 2026.

Annual Report on Providers 2025

This report is now available on the SOEP website and may be accessed through the [Reports & Regulations](#) tab. The report covers various aspects of the Online Providers' performance, including:

- Statewide Assessment Scores
- Course Completion Rates
- Pupil-Teacher Ratios
- Student Grade Distributions
- Improvement Plan Summaries

Superintendent's Annual Report 2025

This report is now available on the USBE website and may be accessed through the [Superintendent's Annual Report](#) tab.

2026 General Legislative Session

The current [Utah Legislative Session](#) is nearing its end, with only two weeks remaining until its conclusion on March 6, 2026. We have not seen any major changes for the Statewide Online Education Program.

SY 2026 Core Code Changes

The updated [Core Codes](#) are available on the [CACTUS webpage](#) and will take effect for the 2026-2027 school year.

Course Start Date Entry in SEATS

Make sure to enter a Course Start Date in SEATS for all accepted CCAs, as some are missing this required information. As outlined in the [Online Provider Manual](#), Online Providers must complete the following steps after successful local registration:

- Accept or reject the CCA
- Enter the Course Start Date
- Enter the Teacher of Record (TOR)

Online Providers who allow open enrollment may enter the course start date and TOR at a date closer to the start of the course. The Course Start Date in SEATS must accurately match the course release date in the Online Provider's LMS and must not be modified after being established, as it initiates the 20-day statutory period.

Rejected USBE SEATS Statuses - UPDATED!

Occasionally, it has been challenging for Online Providers to understand why a CCA was rejected when USBE used the general *Rejected USBE* status. To better support your work and provide clearer communication, we've added clarifying language to this status. Going forward, when you see *Rejected USBE*, it will include the specific reason for the rejection.

The updated statuses are:

- Rejected USBE - Duplicate Request
- Rejected USBE - Home/LEA Enrollment
- Rejected USBE - Student Request
- Rejected USBE - 72 Hour Notice from LEA

SOEP Online Provider Manual 2025-26

You can find the new manual on the SOEP website in the [Provider Resource Center](#).

SEATS Lock Dates for 2026-2027

The finalized [SEATS Lock Dates for 2026-2027](#) are now available. Online Providers will be notified via email before each lock date. A follow-up email will be sent once the accounting process is finished and SEATS is unlocked.

Communication Dashboard - NEW!

The newly activated communication dashboard can be utilized by students, parents, counselors, LEAs, and Online Providers. In accordance with R277-726-6, Online Providers are required to utilize this dashboard to submit:

- Grades and progress
- Flags for students at risk of failing an online course
- Other information as determined by the Superintendent

SOEP policy requires this information to be submitted at least once every 10 school days. Please note that starting **Monday, March 9, 2026**, compliance is required if you have not already submitted this information to the dashboard.

IEP, 504 and MLL Accommodations in the Communication Dashboard

You can view IEP, 504, and MLL accommodations directly in SEATS by clicking on the **“Dashboard”** button. You may follow the screenshots below to export and download the data.





LEA Counselor Communication Dashboard Training

The SOEP team will be offering Counselor Dashboard training sessions for LEAs in March which will focus on navigating the dashboard and adding student accommodations. This is now also included in our standard SOEP LEA training.

This resource is also available on our website to assist counselors/LEAs with uploading those accommodations.

- [How to Add 504, IEP, and MLL Accommodations in SEATS](#)

Transcripts

The following information regarding transcripts can be found in the Online Provider Manual.

- Transcript Issuance:

- The transcript must include the course title, course code, grade, and credit
- Online Providers shall issue a transcript with a grade of NG or I for students who do not complete a course
 - Example: A student completed 5 of 8 modules of an online course and stopped working. An NG or I must be issued for this course
- Online Providers shall issue a transcript with a grade of F when the student completed the course but did not earn a passing grade
 - Example: A student completed ALL modules of an online course, but failed to earn a passing grade. An F must be issued for this course
- All transcripts shall be sent via a secure method (e.g., SIS transfer, mail, secure email, or a secure link)

Online Providers are responsible for transcript deadlines:

- Official transcripts for grades 6-11 must be sent to both the parent and Primary School *by the earlier of*:
 - 30 days of each course completion, or
 - June 30
- Official transcripts for grade 12 (Seniors) must be sent to both the parent and Primary School by:
 - 30 days of each course completion, or
 - The *TranscriptDue* date in SEATS or an alternative date as agreed upon with the Primary School
 - i. The Primary School is required to inform students taking SOEP courses about the necessary course completion deadlines required for graduation
- For Late Passing students, grades and credit must be submitted to the Primary School before September 1 to allow for UTREx record updates

Online Providers are responsible for the Notification of Risk:

- Notify the student's Primary LEA if the student is at risk of failing
- Before quarter 4 of the student's senior school year, or as soon as possible, inform the school counselor at the student's Primary School that the senior student is at risk of failure

Senior Transcript Due Dates Notification

Counselors are requesting either May 10 or May 15 as the transcript due dates for seniors. Online Providers can view these dates by referring to the 'TranscriptDue' dropdown on the 'Manage CCAs' page in SEATS. Please ensure that all specific requests are noted to guarantee the timely delivery of transcripts.