

## Provider Newsletter

September 2023

SOEP team member	Their role on the team	A piece of information from them to you
<b>QUINN KELLIS</b>	<b>Coordinator</b> Technology Supported Learning (801) 538-7785 <a href="mailto:quinn.kellis@schools.utah.gov">quinn.kellis@schools.utah.gov</a>	
<b>CORY KANTH</b>	<b>Educational Specialist</b> (801) 538-7660 <a href="mailto:cory.kanth@schools.utah.gov">cory.kanth@schools.utah.gov</a>	
<b>KIMBERLY HOWARD</b>	<b>SEATS Program Specialist</b> (801) 538-7826 <a href="mailto:kimberly.howard@schools.utah.gov">kimberly.howard@schools.utah.gov</a>	<p>Please make sure that you have closed all of your summer enrollments. No CCA's should still be in Pending.</p> <p>If a student registers as a student of My Tech High or Harmony Education, you will need to find out which LEA the student has been enrolled with. Currently My Tech High is using the Nebo Technology Learning Center. (Sept 2023)</p>
<b>BRITANNI TAYLOR</b>	<b>SOEP Licensing Program Specialist</b> (801-538-7504) <a href="mailto:britanni.taylor@schools.utah.gov">britanni.taylor@schools.utah.gov</a>	
<b>WINONA MOSS</b>	<b>Financial Analyst</b> (801) 538-7986 <a href="mailto:winona.moss@schools.utah.gov">winona.moss@schools.utah.gov</a>	<p>I want to inform you about important updates to our Accounting System in SEATS. During the payment processing period, there will be a temporary lockout that prevents status changes. This occurs once a month and may last 24-48 hours. If you encounter the message "SEATS Accounting process is currently in progress. CCA status cannot be changed at this time," please be patient. Status changes will resume as soon as payments are completed. If you see this message, we anticipate that it may take 24-48 hours, so please check back the next day and retry your status change. Your cooperation and understanding during this payment processing period are greatly appreciated. If you have any questions or require further assistance, feel free to contact me.</p>
<b>JILL BALDWIN</b>	<b>Educational Specialist</b>	