

# Educator Licensing Newsletter



## Podcast Version

You can now LISTEN to the newsletter instead of reading it! [Click here to listen](#) to the 3/18/2026 Educator Licensing Newsletter Podcast (created by NotebookLM).

## Sign up for Newsletter Listserv

If you would like to receive future Licensing Newsletters, please subscribe to the [Licensing News Listserv](#) through UEN.

## USIMS: LEA First Look Training

Have you missed our USIMS webinar on November 12, 2025? You may review the video ([bit.ly/1stUSIMSvideo](https://bit.ly/1stUSIMSvideo)) or slides ([bit.ly/1stUSIMS](https://bit.ly/1stUSIMS)). For more questions about the USIMS webinar, please contact Malia Hite.

## USIMS Errors & Workarounds

Any individual who encounters any error or issue with USIMS should contact [USIMShelp@schools.utah.gov](mailto:USIMShelp@schools.utah.gov)

## Licensing Coaching

Book a licensing coaching session: [Book time with Malia Hite](#)

*If you have any specific feedback for the Educator Licensing team to consider, please contact [Malia Hite](#).*

(801) 538-7740

[Educator Licensing Website](#)



Utah State  
Board of  
Education

Educator  
Licensing

## CACTUS/USIMS Transition Timeline

- *Soft release of USIMS was deployed in January. We are still working to correct bugs to ensure it works properly. The Statewide Release and CACTUS RDS sunset will not occur until these items are functional in USIMS:*
  - *Historical Assignment & Licensure Data*
  - *Data Quality Assurance*
  - *Dossier Information*
  - *Reports*
- All LEAs may continue using CACTUS. We will *notify you prior* to the CACTUS RDS sunset.
- Anyone needing reports from CACTUS after the RDS sunset, should email the request to [licensing@schools.utah.gov](mailto:licensing@schools.utah.gov)
- **USBE will have access to CACTUS after the RDS is turned off.**

## CACTUS/USIMS Updates

- **The printed version of some teaching licenses in 2021 USIMS had a printing error. The dates under educator information are correct!**
  - Educators who got their licenses between 7/1/2021 and 12/31/2021 should have an expiration date 6/30/2026 (Some licenses printed 6/30/2027, in error)

## Legislative Session Bills

The [Utah Legislative Session](#) is over! You may review the [2026 USBE Education Bill Tracker](#) to see bills that are related to public education. The following bills are related to licensing: [SB 52](#), [HB 374](#), [SB 312](#), and [SB 77](#).

## SLP & Audiologist Licensing

If the Governor signs [HB 374](#), all SLP and Audiologist licensing will move to DOPL beginning May 6, 2026. There will be more information forthcoming.

## Proposed Board Rule R277-309 Amendments

The Law & Licensing Committee has approved [Draft 2 R277-309 Appropriate Assignment of Educators](#). It includes additional clarity for when an educator should be licensed and greater flexibility for special education, secondary and CTE teachers. The Board will discuss the rule in the April Meeting. If you have feedback on the proposed rule, please contact [Malia Hite](#), your [state board member](#), and/or the [Board](#).

## Utah Teacher Endorsement Courses- SUU

Here is the [link](#) to Utah Teacher Endorsement Courses -SUU.

## Adding a Secondary License Area

You can now add the Secondary license area to your current Professional Educator License with a professional teaching license area and professional content endorsement.

### Route 1: Upgrade to Professional Application

If you **already hold** a qualifying professional Content Area or CTE endorsement, use the [LER Upgrade to Professional](#) application.

### Route 2: Endorsement Only Application

If you **are applying for** your first professional Content Area or CTE endorsement, use the [Endorsement Only](#) application.

## Office Hours with Licensing

The licensing team is offering "Office hours" on Friday's from 12pm-2pm. [Hop into the meeting](#) with your questions at any time between 12pm-2pm on Friday . For more questions, please contact [Jane Conway](#).

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