UTAH STATE BOARD OF EDUCATION,
UTAH BUREAU OF CRIMINAL IDENTIFICATION,
AND FEDERAL BUREAU OF INVESTIGATION
INFORMED CONSENT AND RELEASE OF LIABILITY
*** RELEASE ***

I, _____, understand that my personal information including name, DOB, SSN will be used for the purpose of conducting a criminal history records search through any applicable state and federal databases. This information will be used by the Utah State Board of Education (USBE) to determine my eligibility for an educator license. My personal information and fingerprints may be retained for ongoing monitoring and comparison against future submissions to the state, regional or federal database and latent fingerprint inquiries. I understand that Utah law permits the Utah State Board of Education (USBE) to release any information related to my qualifications or fitness for working with children in the schools to any education institution to which I turn for training, employment, or volunteer service. I understand that Utah law provides a shield against any civil or criminal liability for persons disclosing or receiving information in good faith relating to my qualifications or fitness for working with children in the schools. The Utah State Board of Education (USBE) will establish procedures to ensure removal of my fingerprints from applicable state and federal databases when I am no longer under their purview. I understand that I may request to review any results of this inquiry and understand that **UCA 53-10-108** does not allow the Utah State Board of Education (USBE) to provide a copy of those results to me. Before a determination is made, I understand that I will be afforded a reasonable amount of time to challenge the completeness and accuracy of the record through the procedures established by the Utah State Board of Education (USBE) as well as contacting the Utah Bureau of Criminal Identification (Utah Criminal History Results), the State Identification Bureau (SIB) associated with any results that are outside of Utah, or the Federal Bureau of Investigation (Nationwide Criminal History Response Information). Until the completion of the background check, I understand I may be denied unsupervised access to children, vulnerable adults or to the privilege in which the background check pertains to. I understand that I may be required to provide information regarding all criminal charges including a description of the crimes and the particulars of the convictions. I have read the attached Privacy Statement and understand my rights according to this statement.

(Please print complete name above and below, social security number, and birth date and sign form.)

_____/_____/_____ Birth Date: (MM/DD/YYYY)

_____-_____-_____ Social Security Number

_____ CACTUS ID #

_____ Print Name: First

_____ Middle

_____ Last

_____ Email Address:

_____ Applicant's Signature

_____ Date

_____ Witness Signature *(Any individual 18 years of age or older)*

_____ Date

_____ Utah State Board of Education (USBE) Authorized Signature

_____ Date

Mailing Instructions:

Submit the completed form with fingerprint cards to the Utah State Board of Education for processing:

Utah State Board of Education – Background
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200

Please allow 10-14 days for delivery and 15-20 business days for FBI clearance.