

Professional Educator License Renewal Form

RENEW ONLINE at:

USIMS.schools.utah.gov

Do not submit this form to USBE unless you are notified of monitoring.

All Professional License renewals require 100 hours of renewal activities within the last five years prior to date of license expiration. *Professional License renewals are subject to monitoring by the Utah State Board of Education (USBE)*. As such, you are required to keep this original signed renewal form, if required, and supporting documentation for 12 months as evidence to support your online renewal transaction. The rules and steps for Utah Educator License Renewal can be found at Renew a Utah Educator License.

License Holder's Name:	CACTUS ID#:
Email:	Phone Number:
 ➤ Have you ever had a credential revoked or suspen Professional Practices Advisory Commission or by □ No □ Yes; please stop and contact UPPA 	another standards Board?
ALL EDUCATORS: You must complete the following license renewal: USBE Student Data & Privacy Course; all and the Complete renewal form with administrator signs and the Complete renewal form with a	three sections. (<u>Link to enroll</u>) ignature, if determined in section below.
 Is the renewal form required for you? List your Utah employment in a licensed position Example: ☑ Employed 2020-21 at Utah professional employed 	·
☐ Employed 2020-21 at Utah professional educ	cation entity:
☐ Employed 2021-22 at Utah professional educ	cation entity:
☐ Employed 2022-23 at Utah professional educ	cation entity:
☐ Employed 2023-24 at Utah professional educ	cation entity:
☐ Employed 2024-25 at Utah professional educ	cation entity:
Number of school years employed at a UTAH p	-
□ Four (4) or less years – You must complete hours in any category for your Professional to category maximums.	this renewal form. You may complete 100 I Educator License Renewal and are not subject

In recognition and acknowledgement of the hard work and abilities educators have adapted to teach in-person, online, or in a hybrid setting during the COVID-19 pandemic, the Utah State Board of Education has decided to award 20 renewal hours for each year working in Utah education in 2020-21 and 2021-22.

I was an active educator in Utah during the following school years: 2020-2021 School Year (20 hours)				
	School Year (20 hours)	Enter Total C	COVID-19 Hours:	
ITEMIZATION OF LICENSE RENEWAL HOURS EARNED FOR THIS RENEWAL PERIOD ALL Educators are required by Board rule R277-487-9 to complete the USBE Utah Student Data Privacy Educator Course.				
Date Completed:		ivacy Training Hοι	ır (max 1 hour):	
professional education development, school im teachers or teachers ide conferences, workshop year for a teacher evalu- condition of employmer Annual Assessment Eth	RNING: Hours for professional le entity such as university coursew aprovement, mentoring/training of entified as ineffective on the teacs, institutes, trainings, symposium action deeming the educator high at count in this category, including thics Training (R277-404-5), and a focus professional learning on the	ork, USBE profession f new teachers, trainir her's annual evaluations, staff-development ly effective. Trainings g: Annual Code of Con Youth Suicide Prevent	nal learning events, or ng/supports designed on, instructional coad programs, or ten ho that are required as nduct Training (R277 tion Training (U.S.C.	curriculum I for new ching, urs per a 7-322-3),
DATE COMPLETED	ACTIVITY DESCR	IPTION	ACTIVITY TYPE	HOURS
Active educators		essional Learning max 90 hours for an istrict/charter for all	active educator)	

data analysis in collabo	oration of Fortonines. Hours for opportunities or organized and team collaboration time sional learning communities and team collaboration time.	nts and to address st	
DATE COMPLETED	ACTIVITY DESCRIPTION	ACTIVITY TYPE	HOURS
DATE COM LETED			
	Total Collaboration		
	(max 30 hours for ar	n active educator)	
or professional education	VICE: Hours for activities related to service in a local, son association leadership role, including the Utah Legis ducation Association, Utah State Board of Education, a	slature, Utah Educati	ion
DATE COMPLETED	ACTIVITY DESCRIPTION	ACTIVITY TYPE	HOURS
	Total Professional Service	Ponowal Hours	
	(max 50 hours for ar		
	(max 50 hours for al	ractive educator)	
related skills and knowl including working as a school, traveling with a	NG OPPORTUNITIES: Hours for activities that enhance ledge of an educator serving in a school, but not in a reparaprofessional, substitute teaching in a public school neducation purpose or component, presenting at a profesign/prepare the presentation), educational research,	ole as the primary ed l, volunteering in a po ofessional conference	ucator, ublic e
DATE COMPLETED	ACTIVITY DESCRIPTION	ACTIVITY TYPE	HOURS
	Total Alternate Learning	Renewal Hours:	
	(may 50 hours for a		

Attach supplementary pages if you need additional space to document activities.

Renewal Hours Type Utah Student Data Privacy Course & COVID-19 Hours (see page 2) Professional Learning (see page 2) Educator Collaboration Opportunities (see page 3) Professional Service (see page 3) Alternate Learning Opportunities (see page 3) Total Renewal Hours: (100 hours required for all educators) VERIFICATION SIGNATURES License Holder Verification: I verify these statements and total renewal hours are true and I understand this information may be used or provided to potential employers and to the Utah State Board of Education for appropriate licensure purposes. I understand that my Utah renewal may be rescinded, and my license is subject to disciplinary action if any information on this renewal form is false. License Holder's Printed Name: License Holder Signature: Date: Current Licensed Administrator or Utah Charter Director Verification: Please see the Renewal Approval Supports for Administrators on the license renewal website.			
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I verify that I am a licensed education administrator or Utah charter director and have knowledge of th Utah Educator License Renewal Rules (R277-302). I have reviewed all renewal activities and ensur that all renewal hours listed are in compliance with those rules. Administrator Printed Name:	Please see the Renewal Approval Supports for Administrators on the <u>license</u> I verify that I am a licensed education administrator or Utah charter director ar Utah Educator License Renewal Rules (<u>R277-302</u>). I have reviewed all rene that all renewal hours listed are in compliance with those rules.	nd have knowledge of the	

Administrator Cianotura	Doto
CACTUS# or License Number:	Issuing State:
Administrator Email:	Phone:
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