

Utah College and Career Readiness (CCR) Certificate / Endorsement Guide

Beginning in the 2026–2027 school year, all Utah school counselors must hold a College and Career Readiness (CCR) endorsement—formerly referred to as a certificate—to be fully qualified.

([Utah Code § 53F-5-204](#) and [USBEL Rule R277-921](#)).

Utah Graduates (2021 or later)

If you complete a Utah educator preparation program after 2021, your university will automatically recommend you for the CCR endorsement. You do not need to complete additional work.

- Have you recently graduated, but the CCR endorsement is not listed on your license? Email LER@schools.utah.gov.

Have you completed an out-of-state program since 2021? Please review the out-of-state requirements below before emailing us.

College and Career Readiness Components

To earn the CCR endorsement, you must satisfy three core components:

How to Complete Components 1 and 3

There are two options to meet the requirements for Components 1 and 3:

Option A: Altitude Microcredentials

Complete all three microcredentials for each component on the [Altitude](#) professional learning platform:

- **Component 1: Building a College-Going Culture for All Students**
 - [Academic Planning for Postsecondary Opportunities](#)
 - [Economic Benefits of Postsecondary Education](#)
 - [Promoting a College-Going Culture in the School](#)
- **Component 3: Strengthening Career Readiness for All Students**
 - [Career Development and Implementation](#)
 - [Career Development Planning and Evaluation](#)
 - [Career Readiness Collaboration and Advocacy for Student Career Development](#)

Option B: Approved University Coursework (2015–2021)

Coursework completed at a Utah preparation program between the **2015 and 2021** school years **may** satisfy Components 1 and 3. You may need to submit official transcripts for review.

Contact LER@schools.utah.gov to confirm approved coursework from:

- Utah State University
- University of Utah
- Utah Valley University
- Rocky Mountain University of Health Professions

How to Complete Component 2

Your path to completing Component 2 depends on your license status:

Option A: Practicing Utah Counselors

(For counselors holding a professional School Counseling license prior to 2021)

Complete the **School Counseling Program Updates and Essentials** course (within the past six years).

- **Elementary Course (Grades K–6)**
- **Secondary Course (6-12)**

How to Enroll

1. **Existing USBE Canvas Account:** Log in and enroll in the appropriate level directly through the [School Counseling Professional Learning page](#).
2. **New Canvas Account:** [Create a USBE Canvas account](#) using the appropriate join code:
 - **Elementary Join Code:** XNFMPPM
 - **Secondary Join Code:** 6D3KCK

Option B: Out-of-State Candidates

(For candidates who are enrolled in or have completed an out-of-state program including online)

Complete the [Strategic Alignment & Implementation of the Utah K-12 Comprehensive School Counseling Program](#) Canvas course.

How to Enroll

1. **Existing USBE Canvas Account:** Log in and enroll directly in the module.
2. **New Canvas Account:** [Create a USBE Canvas account](#) and enroll using join code DKB9JF.

How to Apply for the CCR Endorsement

Once you have completed the requirements, follow these steps to apply for the endorsement:

1. **Submit Application:** Complete and submit an online [LER Upgrade to Professional](#) application.
2. **Request Transcripts (if applicable):** If you are using university coursework to meet requirements, ask your university to send official transcripts directly to transcripts@schools.utah.gov.
3. **Receive Confirmation:** Once USBE Licensing reviews and approves your documentation, you will receive an email confirming that the CCR Endorsement has been added to your professional license.

Contact & Technical Support

- **Licensure & Endorsement Questions:** Email LER@schools.utah.gov
- **Canvas Account Support:** [USBE Support Request Form](#)