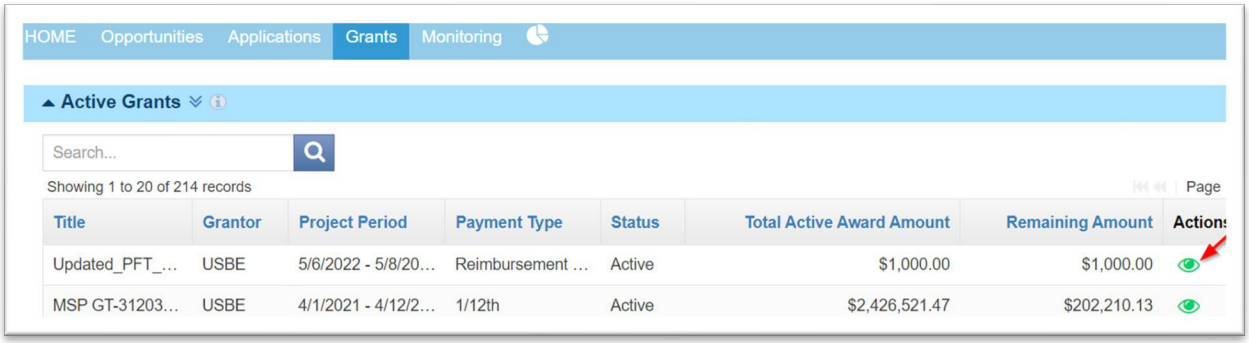
# Grant - Award Letter

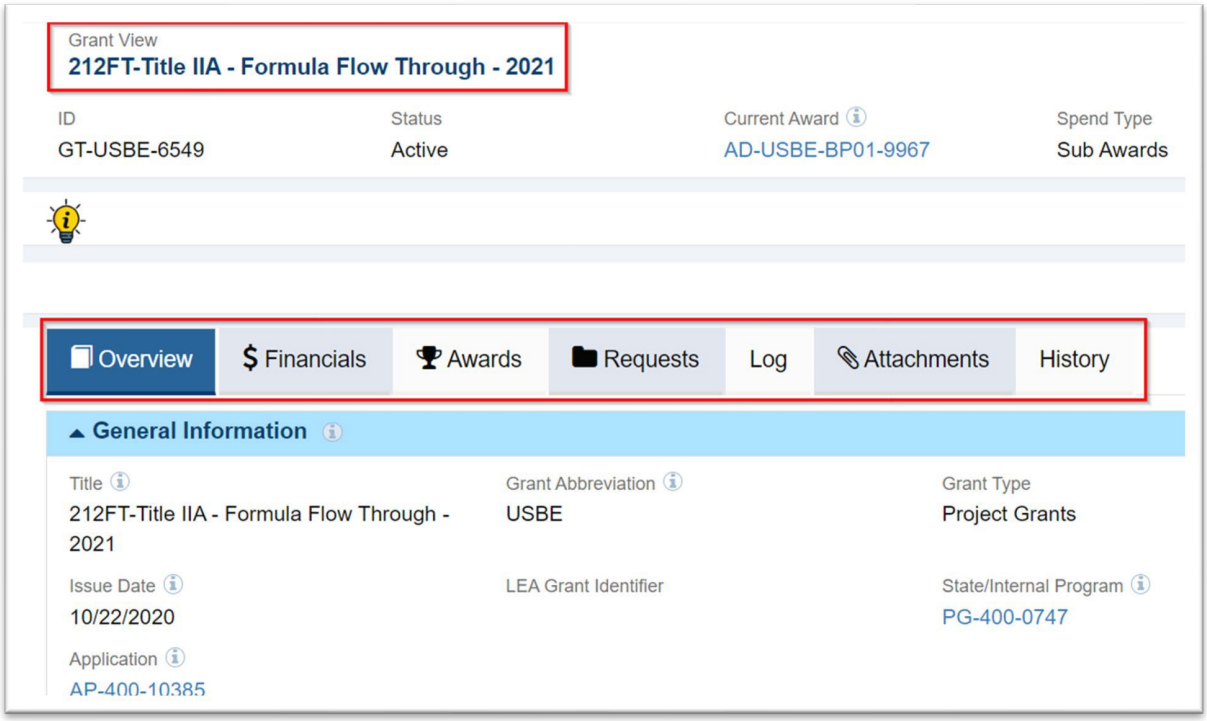
The grant award letter is attached to each award file in Utah Grants. It contains pertinent award information, including CFDA number and title, budget period, award amount, etc. To locate the award letter in Utah Grants, follow the steps provided below.

## External User

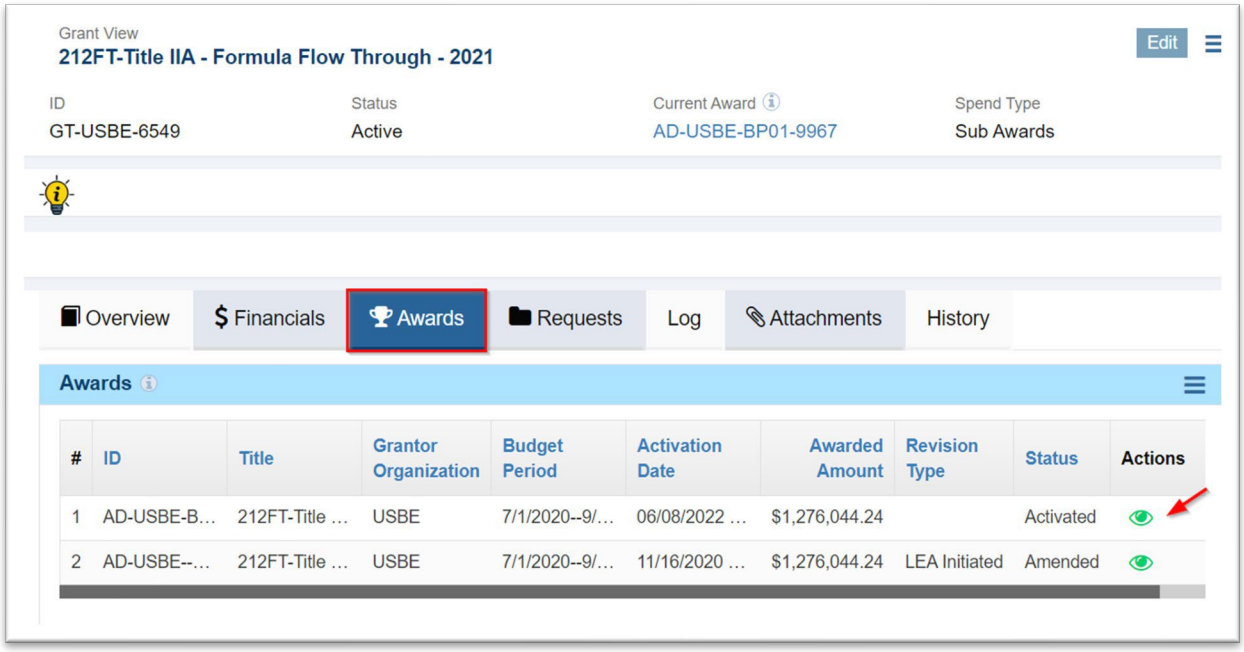
1. Go to the Grant tab > Find the award you are looking for > Click the Green Eye



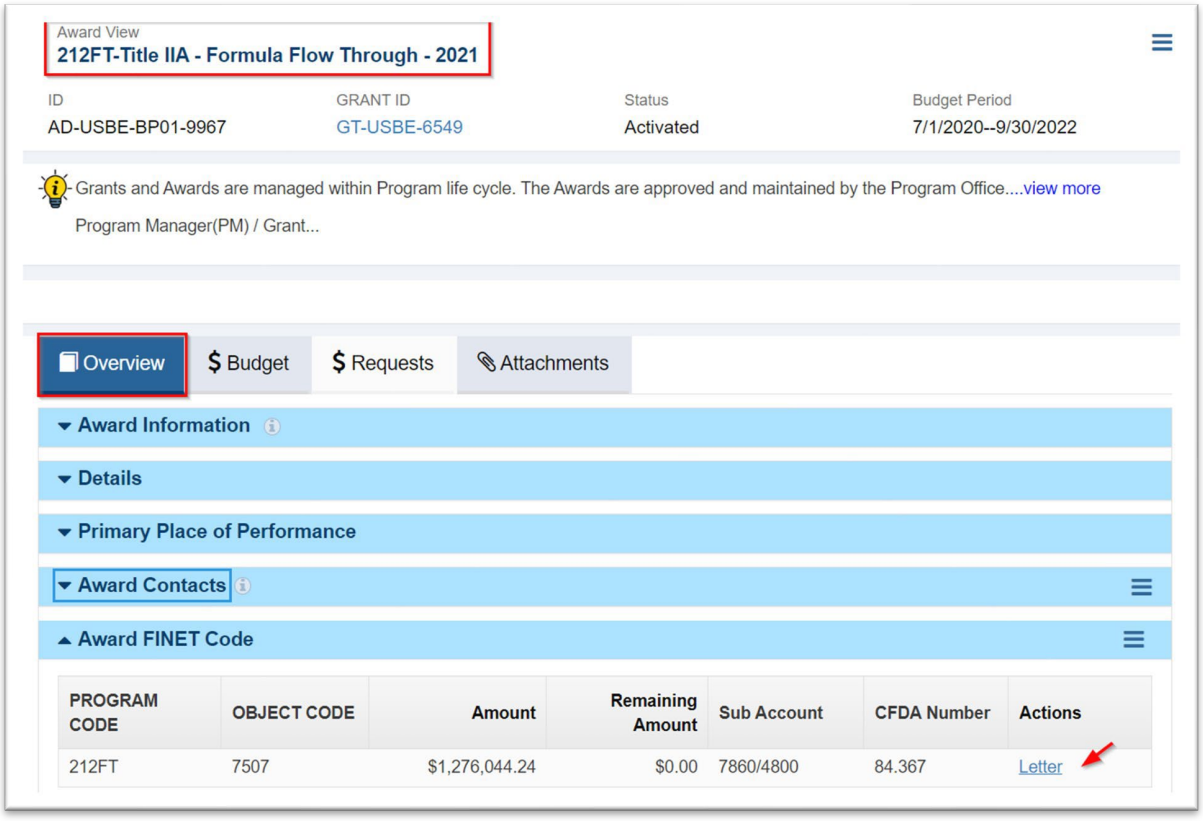

2. Note the view is **Grant View**. **I**n this view, user can view all information related to the grant in the various tabs.



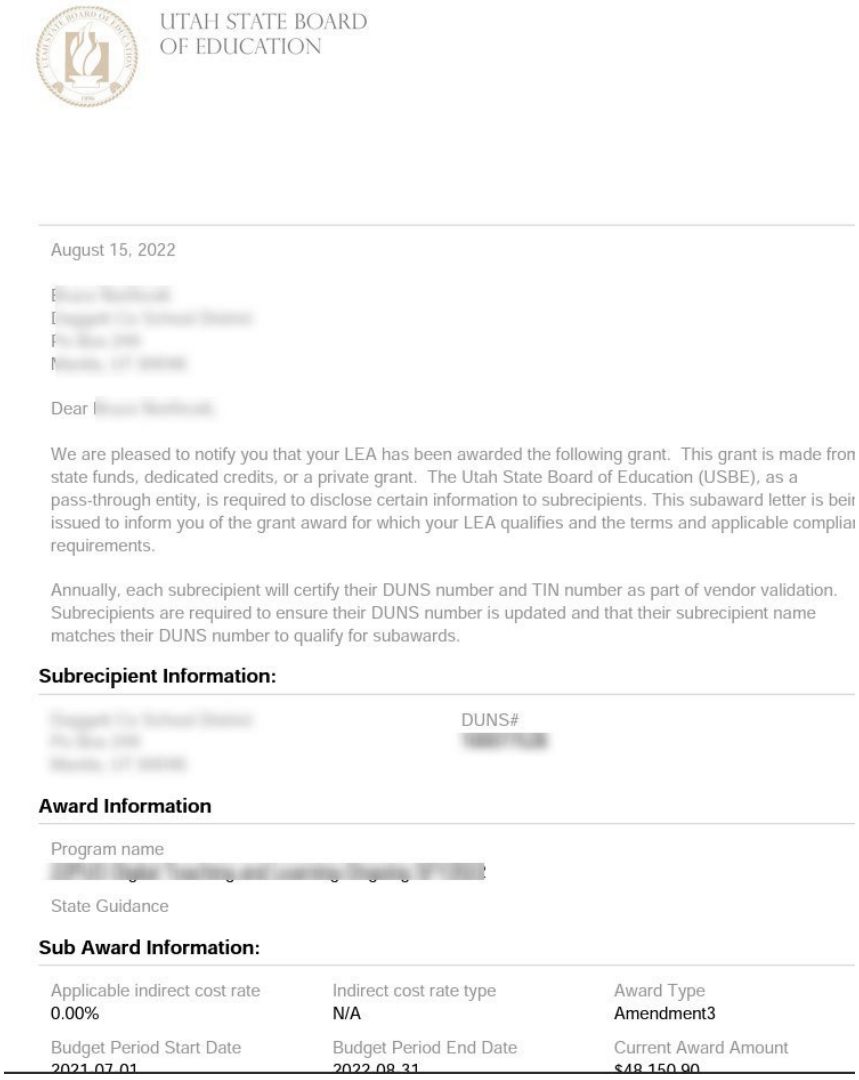
3. The Awards tab shows the various versions (or amendments) to the grant. The award listed first, #1 is the most current version of the grant. Click on the Green Eye in the Actions column to view the award information (Note: to view the current version, be sure to select the "Activated" line).




4. Note the view is **Award View.** Scroll down to the Award FINET Code section > click on LETTER (a blue hyperlink).



5. The Award letter will pop up in a new window and can be downloaded as .pdf.



UTAH STATE BOARD
OF EDUCATION

August 15, 2022

[redacted]

Dear [redacted]

We are pleased to notify you that your LEA has been awarded the following grant. This grant is made fron state funds, dedicated credits, or a private grant. The Utah State Board of Education (USBE), as a pass-through entity, is required to disclose certain information to subrecipients. This subaward letter is beir issued to inform you of the grant award for which your LEA qualifies and the terms and applicable compliar requirements.

Annually, each subrecipient will certify their DUNS number and TIN number as part of vendor validation. Subrecipients are required to ensure their DUNS number is updated and that their subrecipient name matches their DUNS number to qualify for subawards.

**Subrecipient Information:**

[redacted] DUNS# [redacted]

**Award Information**

Program name [redacted]

State Guidance

**Sub Award Information:**

| Applicable indirect cost rate | Indirect cost rate type | Award Type |
|---|---|---|
| 0.00% | N/A | Amendment3 |
| Budget Period Start Date | Budget Period End Date | Current Award Amount |
| 2021-07-01 | 2022-08-31 | $48,150.90 |