

# Bus Inventory and Ending Odometer Summary Report– Form “F”

Due July 15<sup>th</sup>



ADA Compliant 6-5-2019

# Bus Inventory and Ending Odometer Report

- ▶ Bus Inventory/Ending Odometer Summary Form “F” that needs to be used for your July 15<sup>th</sup>, bus inventory reporting.

This form was developed by our department in response to concerns expressed by both the Legislative Fiscal Analyst Office as well as the Legislative Auditors Office.

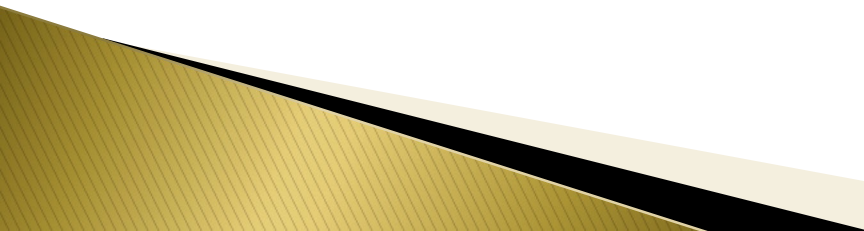


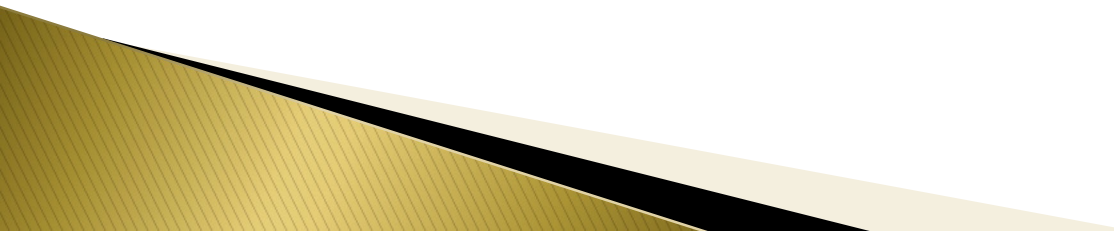
# Bus Inventory and Ending Odometer Report

- ▶ Excel spreadsheet
- ▶ All columns must be filled in
- ▶ The ending odometer total miles will need to be used as a part of your Form “C” Annual Statistics Report (miles).



# Bus Inventory and Ending Odometer Report

- ▶ Please do not alter or change the format of the form!
  - ▶ Verify accuracy of prior data, and make correction as needed.
  - ▶ Each space in the form must have information filled in.
  - ▶ If you had any blank spaces from prior year they must be filled in before, the report will be accepted this year.
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- ▶ If a bus odometer was down for a brief period of time, a defensible system of determining the beginning or ending mileage must be used.
  - ▶ Each bus must have a beginning and an ending mileage.
  - ▶ Note the sale date of buses that have been taken out of service to be sold.
  - ▶ Two buses cannot have the same number assigned on the same report in the same year.
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# BUS TYPE

► Bus types are:

A

B

C

D



# Type A School Bus

The **Type A school bus** is a **conversion or body** constructed upon a van-type or cutaway front section vehicle with a left side driver's door, designed for carrying more than 10 persons.



# Type B School Bus

The **Type B school bus** is a conversion or body constructed and installed upon a front-section vehicle chassis, or stripped chassis, with a gross vehicle weight rating of more than 10,000 pounds, designed for carrying more than 10 persons. Part of the engine is beneath and/or behind the windshield and beside the driver's seat. The entrance door is behind the front wheels.





# Type C School Bus

The **Type C school bus** is a body installed upon a flat-back cowl chassis with a gross vehicle weight rating of more than 10,000 pounds, designed for carrying more than 10 persons. The entire engine is in front of the windshield and the entrance door is behind the front wheels. [*The Type C school buses are referred to as "conventional" buses.*]



# Type D School Bus

The **Type D school bus** is a body installed upon a chassis, with the engine mounted in the front, mid-ship, or rear with a gross vehicle weight rating of more than 10,000 pounds, and designed for carrying more than 10 persons. The engine may be behind the windshield and beside the driver's seat; it may be at the rear of the bus, behind the rear wheels; or mid-ship between the front and rear axles. The entrance door is ahead of the front wheels. [*Type D school buses are referred to as "transit-style," RE for "rear-engine," or FC for "forward control."*]

