

Agenda
USB E Year End Upload Training

Thursday, May 14, 2020

9:00 a.m. – 12:00

<https://uen.webex.com/recordingservice/sites/uen/recording/playback/b2b23b0a9b2441d5a9972e575207c9f6>

A basic training covering important information and frequently asked questions for the End of Year UTREx submission. LEA staff who will be overseeing the submission (new or experienced) should attend this training. We are open to suggestions for additional training items or clarifications and additional information needed in training presentations. Please submit these to DataStatisticsHelp@schools.utah.gov or UtrexHelp@schools.utah.gov

1. Welcome and Introductions – Aaron.Brough@schools.utah.gov
2. Updates from April and May Board Meeting – Aaron.Brough@schools.utah.gov
3. Incident Data Displays in Data Gateway - Aaron.Brough@schools.utah.gov
4. DOR and Valid Address – Use Cases Aaron.Brough@schools.utah.gov
5. ADM Calculation for School Year 2020 – Kirin.McInnis@schools.utah.gov; Patrick.Lee@schools.utah.gov
6. Grade Earned – what to report in the course record if the course is incomplete as of the year-end upload date (N/NG codes versus I/F) – Lindsay.Jaynes@schools.utah.gov
7. Credit Recovery Procedures – Lindsay.Jaynes@schools.utah.gov
8. Credit Recovery Cost Reimbursement (CARES Act) – Lindsay.Jaynes@schools.utah.gov
9. SSIDs for Upcoming School Year – Paula.Huber@schools.utah.gov
10. UTREx Warnings and Errors – Paula.Huber@schools.utah.gov
11. USB E Applications User Removal Form and UTREx Email List – Paula.Huber@schools.utah.gov
12. SOEP Course Data - Cory.Kanth@schools.utah.gov
13. UTech Course Record Requirements in UTREx – Jeffrey.McDonald@schools.utah.gov
14. CACTUS Rollover Date and Information – Jonathan.Collins@schools.utah.gov
15. Educator License Expiration and Renewal Information – Jonathan.Collins@schools.utah.gov
16. End of Year ROGL – Malia.Mcilvenna@schools.utah.gov
17. HB 14 - New Absence Data Requirements – Malia.Mcilvenna@schools.utah.gov
18. Updates to School Summary Cumulative – Malia.Mcilvenna@schools.utah.gov
19. Year End Upload and Courtesy Review – Calista.Glenn@schools.utah.gov
20. Finalizing Your Data – David.McKay@schools.utah.gov
21. Grad Rate Refresher – Calista.Glenn@schools.utah.gov and David.McKay@schools.utah.gov
22. Qualtrics Updates – Wynn.Shooter@schools.utah.gov