

Transition Agreement

I. Parties to the Coordination Agreement:

A. _____

B. _____

All parties agree to the following:

II. Purpose of the Coordination Agreement

- To work together effectively to improve outcomes and provide opportunities for children ages zero to five to experience success in school
- To promote collaboration among the parties and their local counterparts
- To support the development of agreements between Local Education Agencies (LEAs) and all early childhood programs

III. Guiding Principles

- Create and maintain a meaningful partnership to ensure a smooth transition to grade school
- Plan and implement strategies based on practice and research that have proven to support children's success as they prepare for school
- Plan and implement strategies that improve the health, mental health, education, and well-being of young children and their families
- Respect the uniqueness of needs and resources across the LEA
- Promote the involvement of all other members of the early childhood and education community

IV. Joint Planning Actions

- Establish effective transition procedures and practices
- Build knowledge and understanding of each other's programs
- Establish channels of communication to include all stakeholders
- Develop and implement a systematic procedure for sharing student records and SSID numbers
- Conduct meetings as necessary to discuss the individual needs of students
- Incorporate strategies that address the needs of children with disabilities, children needing additional behavioral support, homeless children, and non-English speaking children

Transition Agreement – *continued*

V. Family Involvement

- Encourage on-going communication between parents and teaching staff as children transition from one program to another

VI. Joint Staff Development

- Include each other's staff in applicable training opportunities
- Identify and disseminate opportunities for shared resources

Signatures:

Preschool Provider

Date

Local Education Agency (LEAs)

Date