



RESOURCE VETTING CHECKLIST

A UTAH STATE BOARD OF EDUCATION TECHNICAL
ASSISTANCE DOCUMENT

Updated and Revised January 2026

PURPOSE

This document provides a single, comprehensive tool for staff and reviewers to ensure all shared resources and instructional materials are of high quality and in full compliance with state and federal law.

USBE VETTING CHECKLIST

Resource Name:

Author or Organization:

Resource Link (If applicable):

COMPLIANCE WITH STATE AND FEDERAL LAW

Materials must meet **every** criterion in this section to be considered for further review. If the material violates any of the following, the review process should stop.

1. The resource complies with prohibited practices and sensitive materials laws including but not limited to:
 - a. Sensitive Materials and Prohibited Submission ([53G-10-103](#), [R277-628](#))
 - b. Prohibited discriminatory practices ([53G-2-103-5](#), [53B-1-118](#), [67-27-107](#))
 - c. Maintaining constitutional freedom in public schools ([53G-10-202](#))
2. This resource does not violate any specific rules or code related to this resource or content.
3. The resource complies with Equal Opportunity in Education ([R277-328](#), [53G-2-103-105](#)).

The material has been reviewed to ensure it does not promote prohibited discriminatory practices or differential treatment.

The material does NOT promote that based on a personal identity characteristic (race, color, ethnicity, sex, sexual orientation, national origin, religion, or gender identity) an individual:

- ☐ Is inherently superior or inferior to another

- ☐ Is inherently privileged, oppressed, racist, sexist, oppressive, or a victim, whether consciously or unconsciously.
- ☐ Bears responsibility for past actions committed by others with the same personal identity characteristics
- ☐ Resentment between, or resentment of, individuals by virtue of their personal identity characteristics
- ☐ Should be discriminated against or receive adverse or beneficial treatment because of their personal identity characteristics
- ☐ Should feel discomfort, guilt, anguish, or other psychological distress solely because of their personal identity characteristics

The material does NOT promote:

- ☐ An individual's moral character is determined by their personal identity characteristics or ascribes values, morals, or ethical codes, privileges, or beliefs to an individual because of their personal identity characteristics.
- ☐ Socio-political structures are inherently a series of power relationships and struggles among racial groups
- ☐ Resentment between, or resentment of, individuals by virtue of their personal identity characteristics
- ☐ Meritocracy or traits like a hard work ethic are inherently racist or sexist associated with or inconsistent with any racial or ethnic group

The material does NOT:

- ☐ Have the title of or is referred to as "diversity, equity, and inclusion"
- ☐ Attempt to persuade a student to a viewpoint inconsistent with the principles that all individuals are equal before the law and have unalienable rights
- ☐ Contain content that may be interpreted as biased or promoting a commercial or political agenda.
- ☐ Prohibit or ban discussions of events, ideas, attitudes, beliefs, or concepts in the marketplace of ideas or instruction regarding race, color, national origin, religion, disability, or sex if consistent with federal and state laws

CONTENT AND INSTRUCTIONAL QUALITY

- ☐ The material is accurate and well-aligned
 - ☐ The content is evidence-based and aligns with grade-level Utah Core Standards
 - ☐ It is current, well-researched, accurate, and references reliable sources
- ☐ The material is easily accessible
 - ☐ The material is well-organized and can be navigated independently by educators and students
 - ☐ It supports the learning needs of all students, including those with disabilities and multilingual learners, by offering flexibility and maintaining high standards
- ☐ The material has appropriate representation, culture, and character references
 - ☐ The material demonstrates respect for diverse socio-cultural identities and provides opportunities to integrate the histories, cultures, and perspectives of people from the U.S. and worldwide
 - ☐ It accurately represents diverse cultures, languages, and beliefs
 - ☐ It includes elements that connect Utahns to the world and offers multiple resources for cultivating character traits (e.g., courage, integrity, honesty, respect, civility)

TECHNICAL STANDARDS

- ☐ Materials must be free of errors and technically accurate
 - ☐ Printed and digital materials must meet accessibility requirements, including compatibility with screen readers and conformance to WCAG 2.1 AA standards, in alignment with ADA and Section 508
 - ☐ The material incorporates modern, up-to-date visuals It surpasses "Adequate" by ensuring the safeguarding of student data privacy and allows for easy access without technical assistance
 - ☐ The material is currently relevant and adaptable for educators and students
 - ☐ It is appropriate for the intended audience and can be customized for the needs of diverse learners

REVIEW AND DISCLOSURE

Additional Reviewer Comments:

Reviewer Signature:

Date:

Coordinator/Supervisor Signature:

Date:

LEAs have the duty to select instructional materials that best correlate to the core standards for Utah public schools and graduation requirements. (UCA 53G-4-402(1(a))). Posting of these resources by USBE staff curriculum content specialists does not imply the resources have received official endorsement of the State Board. Educators are responsible to ensure use of these materials complies with LEA policies and directives. When applicable, resources must be used in compliance with copyright laws and permissions. If you have questions or concerns, please contact the reviewer or supervisor listed.