



BTS Arts Schedule Exemplars

Developing a BTS Arts schedule can be complex, especially when an arts educator is shared across schools, so strong planning in partnership with the arts educator is essential. As principal, you play a key role in ensuring the schedule meets grant requirements and embeds arts integration into your school culture.

Key Expectations for Effective or Exemplary Schools

Equitable Access for All Students

All K–6 students must receive regular BTS Arts instruction throughout the year. Classes should not be combined, and each must receive equal instructional time. Arts instruction is tier-one, so students should not be pulled for interventions, and classes should not miss arts time for testing or make-up work.

Class Length and Transitions

Classes should be over 45 minutes for grades one through six (minimum 30 minutes, except half-day kindergarten). Include at least 10 minutes between classes for transitions and setup.

Educator Equity and Collaboration

Arts educators should have schedules comparable to classroom teachers, including adequate prep time across grade levels. The schedule must also support regular collaboration with grade-level teams during contract time. If they teach during PLCs, provide an alternate collaboration time.

Alternating Weeks

A/B Weeks

The BTS Arts Educator resides at each school for a full week, alternating weeks.

Pros:

- The teacher doesn't have to switch between schools or transport supplies during the week.
- The teacher can attend faculty meetings more consistently.
- If there is a short day, they get that planning time at both schools.

Cons:

- It is hard for the BTS Arts teacher to build relationships with students and faculty when they are only there every other week.
- The students only get to experience arts instruction every other week.

Example of A/B Weeks Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM						8:00 AM					
8:15 AM						8:15 AM					
8:30 AM						8:30 AM	3rd Grade	3rd Grade	3rd Grade		
8:45 AM	3rd Grade		3rd Grade	3rd Grade		8:45 AM	8:20-9:05	8:20-9:05	8:20-9:05		
9:00 AM	8:45-9:30		8:45-9:30	8:45-9:30		9:00 AM					
9:15 AM						9:15 AM		4th Grade	4th Grade	4th Grade	
9:30 AM						9:30 AM		9:15-10:00	9:15-10:00	9:15-10:00	
9:45 AM		2nd Grade	2nd Grade	Upper Unit	2nd Grade	9:45 AM					
10:00 AM		9:40-10:25	9:40-10:25	9:40-10:25	9:40-10:25	10:00 AM	Kindergarten	Kindergarten		Kindergarten	
10:15 AM						10:15 AM	10:10-10:40	10:10-10:50		10:10-10:50	
10:30 AM	Kindergarten	Kindergarten		Kindergarten		10:30 AM					
10:45 AM	10:35-11:20	10:35-11:20		10:35-11:20		10:45 AM					
11:00 AM						11:00 AM		5th Grade	5th Grade	5th Grade	
11:15 AM	Lunch	Lunch	Lunch	Lunch	Lunch	11:15 AM		11:00-11:45	11:00-11:45	11:00-11:45	
11:30 AM	11:25-11:55	11:25-11:55	11:25-11:55	11:25-11:55	11:25-11:55	11:30 AM					
11:45 AM	1st Grade		1st Grade		1st Grade	11:45 AM					
12:00 PM	11:55-12:40		11:55-12:40		11:55-12:40	12:00 PM	Lunch	Lunch	Lunch	Lunch	Lunch
12:15 PM						12:15 PM	12:00-12:35	12:00-12:35	12:00-12:35	12:00-12:35	12:00-12:35
12:30 PM						12:30 PM					
12:45 PM	Lower Unit	4th Grade	4th Grade	4th Grade		12:45 PM	1st Grade		1st Grade	1st Grade	
1:00 PM	12:50-1:35	12:50-1:35	12:50-1:35	12:50-1:35		1:00 PM	12:40-1:25		12:40-1:25	12:40-1:25	
1:15 PM						1:15 PM					
1:30 PM						1:30 PM					
1:45 PM						1:45 PM	2nd Grade	2nd Grade			
2:00 PM						2:00 PM	1:45-2:30	1:45-2:30			
2:15 PM						2:15 PM					
2:30 PM	5th Grade	5th Grade	5th Grade			2:30 PM					
2:45 PM	2:35-3:20	2:35-3:20	2:35-3:20			2:45 PM					
3:00 PM						3:00 PM					
3:15 PM						3:15 PM					
3:30 PM						3:30 PM					

Split Week

2-day/3-Day Split

The BTS Arts Educator spends two days per week at one school, usually at the smaller school, and three days a week at the larger school.

Pros:

- Students get to experience arts instruction every week.
- BTS Arts teachers are present in the building every week, making it easier to build relationships with students and faculty.

Cons:

- One school has a BTS Arts teacher for more days than the other school.
- Monday and Friday classes are often canceled because of holidays.
- The short-day planning time is always at the same school. The teacher may also miss faculty meetings at one of their schools.

Example of Split-Week Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM											
8:15 AM											
8:30 AM	8:35-9:20	8:35-9:20		Diamond			Academy	Park	9:00-9:45	9:00-9:45	9:00-9:45
8:45 AM	3rd Grade	3rd Grade		Ridge					5th	5th	5th
9:00 AM	Petit	Gannon (Cluck)							Siriez	Volpe	Beltz
9:15 AM											
9:30 AM	9:25-10:10	9:25-10:10							9:50-10:35	9:50-10:35	9:50-10:35
9:45 AM	2nd	2nd							4th	3rd	3rd/4th
10:00 AM									Rasmussen	Christensen	Hickman
10:15 AM											
10:30 AM	10:15-11:00	10:15-11:00							11:40-11:25	11:40-11:25	11:40-11:25
10:45 AM	4th	4th							1st	3rd	5th
11:00 AM	La-Bonnell	Winn							Ellis	Boud	Mineer
11:15 AM											
11:30 AM	11:15-12:00	11:15-12:00							11:30-12:15	11:30-12:15	
11:45 AM	5th	5th							4th	4th	
12:00 PM	Gonzalez	Watson							Guyon	Shariff	
12:15 PM	12:05-12:35	12:05-12:35							12:15-12:45	12:15-12:45	
12:30 PM	Lunch	Lunch							Lunch	Lunch	
12:45 PM	12:35-12:55	12:35-12:55							12:45-1:30	12:45-1:30	
1:00 PM	SEL	SEL							K	K	
1:15 PM									Telford/ Spendlove	Spendlove/ Telford	
1:30 PM	1:00-1:45	1:00-1:45									
1:45 PM	K	K							1:35-2:20	1:35-2:20	
2:00 PM									2nd	1st	
2:15 PM											
2:30 PM	1:55-2:40	1:55-2:40									
2:45 PM	1st	1st							2:25-3:10	2:25-3:10	
3:00 PM									2nd	1st	
3:15 PM									Stone	Fellows (Lazerus)	
3:30 PM											

Split Week (continued)

2-day/3-day Split with A/B Weeks

The BTS Arts educator spends two days per week at one school, usually at the smaller school, and three days a week at the larger school. Each class will receive arts instruction on alternating weeks (every other week, A/B).

Pros:

- BTS Arts teachers can service two larger schools.

Cons:

- BTS Arts teachers only see students every other week, making it difficult to build relationships with students and teachers.
- Students only get arts instruction every other week.
- It can be hard for BTS Arts teachers and classroom teachers to keep track of the schedule.

Example of 2-day/3-day Split with A/B Weeks Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM						8:00 AM					
8:15 AM						8:15 AM					
8:30 AM						8:30 AM					
8:45 AM						8:45 AM					
9:00 AM	9:10-9:55		9:10-9:55			9:00 AM		9:00-9:40		9:00-9:40	9:00-9:40
9:15 AM	6th Grade		6th Grade			9:15 AM		5th Grade		5th Grade	5th Grade
9:30 AM						9:30 AM					
9:45 AM						9:45 AM					
10:00 AM	10:05-10:50		10:05-10:50			10:00 AM		9:50-10:30		9:50-10:30	9:50-10:30
10:15 AM	Kinder		Kinder			10:15 AM		3rd Grade		3rd Grade	3rd Grade
10:30 AM						10:30 AM					
10:45 AM						10:45 AM		10:40-11:10		10:40-11:10	10:40-11:20
11:00 AM	11:05-11:50		11:05-11:50			11:00 AM		Kinder		Kinder	1st Grade
11:15 AM	1st Grade		1st Grade			11:15 AM		11:20-12:00		11:20-12:00	11:25-12:05
11:30 AM						11:30 AM		4th Grade		4th Grade	4th Grade
11:45 AM	11:50-12:20		11:50-12:20			11:45 AM					
12:00 PM	Lunch		Lunch			12:00 PM		12:00-12:30		12:00-12:30	12:05-12:35
12:15 PM	12:25-1:10		12:25-1:10			12:15 PM		Lunch		Lunch	Lunch
12:30 PM	3rd Grade		3rd Grade			12:30 PM		12:35-1:15		12:35-1:15	12:35-1:15
12:45 PM						12:45 PM		2nd Grade		2nd Grade	2nd Grade
1:00 PM						1:00 PM					
1:15 PM	1:15-2:00		1:15-2:00			1:15 PM					
1:30 PM	5th Grade		5th Grade			1:30 PM		1:30-2:10		1:30-2:10	
1:45 PM						1:45 PM		1st Grade		1st Grade	
2:00 PM	2:05-2:50		2:05-2:50			2:00 PM					
2:15 PM	4th Grade		4th Grade			2:15 PM		2:10-2:40		2:10-2:40	
2:30 PM						2:30 PM		Planning		Planning	
2:45 PM	2:55-3:40		2:55-3:40			2:45 PM		2:45-3:15		2:45-3:15	
3:00 PM	2nd Grade		2nd Grade			3:00 PM		Kinder		Kinder	
3:15 PM						3:15 PM					

BTS Arts Educator at One School

Pros:

- The BTS Arts teacher can establish their program and build strong relationships within their school community.
- Teachers can teach in-depth content and produce quality “informances” or arts nights.
- BTS Arts teachers can have longer class periods. The scheduling is more flexible.
- The schedule allows for collaboration time, time to attend PLCs, rehearsal time, and performance time.

Cons:

- If the grant doesn’t cover it, the school/district must pay the difference.

Example of One School Schedule



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM					Reserved for
8:15 AM					rehearsals
8:30 AM					and
8:45 AM	6th Grade	6th Grade	6th Grade	6th Grade	performances
9:00 AM	8:45-9:30	8:45-9:30	8:45-9:30	8:45-9:30	
9:15 AM					
9:30 AM					
9:45 AM	5th Grade	5th Grade	5th Grade		
10:00 AM	9:40-10:25	9:40-10:25	9:40-10:25		
10:15 AM					
10:30 AM					
10:45 AM	1st Grade	1st Grade	1st Grade		
11:00 AM	10:35-11:20	10:35-11:20	10:35-11:20		
11:15 AM					
11:30 AM					
11:45 AM	2nd Grade	2nd Grade	2nd Grade		
12:00 PM	11:45-12:30	11:45-12:30	11:45-12:30		
12:15 PM					
12:30 PM					
12:45 PM	Lunch	Lunch	Lunch	Lunch	
1:00 PM					
1:15 PM	3rd Grade	3rd Grade	3rd Grade		
1:30 PM	1:05-1:50	1:05-1:50	1:05-1:50		
1:45 PM					
2:00 PM					
2:15 PM	Kindergarten	Kindergarten	Kindergarten		
2:30 PM	1:55-2:25	1:55-2:25	1:55-2:25		
2:45 PM	4th Grade	4th Grade	4th Grade	4th Grade	
3:00 PM	2:30-3:15	2:30-3:15	2:30-3:15	2:30-3:15	
3:15 PM					
3:30 PM					

Semester Split

The BTS Arts Educator spends one semester at one school and the other semester at the other school.

Pros:

- It provides consistency for the students and the BTS Arts teacher.
- It is easier to build a community.
- Students get arts instruction every week for half of the school year.
- BTS Arts teachers have the time to teach more in-depth and high-quality lessons.
- BTS Arts time becomes more of a novelty.

Cons:

- Half of the year, the students don't get to experience arts instruction.
- BTS Arts teachers start over at a new school each semester.

Quarter Split

The BTS Arts Educator switches between schools each quarter.

Pros:

- Schools get BTS Arts instruction multiple times in the year. The students will look forward to it.
- It is more equitable for schools to have both halves of the year.

Cons:

- Students only get to experience arts instruction for half the year.
- BTS Arts teachers are moving between schools.

For further information, please contact:

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