Production Studio Safety Checklist

Inspector Name: _____ Date: _____

Location/Studio: _____

General Facility & Housekeeping

[ ] **No accumulation of excess materials or clutter.**
[ ] **Exits:** clear and unobstructed.

Emergency Equipment

[ ] **First Aid kit/Stop The Bleed kit:** accessible.

Studio Space & Sets

[ ] **Fabric backdrops:** flame resistant or removed after use.
[ ] **Built sets and set furniture:** do not block exits, pathways to exits, or any fire sprinklers.
[ ] **Set and Sound Booth sound panels:** made of non-flammable materials.

Equipment & Security

[ ] **Equipment and backdrops:** stored securely.
[ ] **Video, lighting, and sound equipment:** good working repair.
[ ] **A system is in place to account for all equipment and properly secure it against theft.**

Power & Electrical

[ ] **Stationary equipment:** plugged into a permanent power source.
[ ] **Equipment cords:** intact.
[ ] **Equipment cords and extension cords:** routed securely.
[ ] **Multi-outlet adapters (1-3 or 1-6):** equipped with a built-in surge protection.
[ ] **Extension cords:** good repair, equipped with a ground, and used *only* as a temporary source of power.

[ ] **Electrical outlets:** not overloaded.

[ ] **Cords:** not run through doorways, windows, or walls.

[ ] **Power panel fronts:** secure, with all openings covered by breakers or blanks.

[ ] **Power panel breakers:** accurately labeled.

[ ] **Electrical raceways.** have appropriate covers installed.