Health Sciences Safety Checklist

Inspector Name: _____ Date: _____

Location/Lab: _____

General Facility & Supervision

[ ] Instructor is present in the lab/shop anytime a student is present.
[ ] Exits are clearly marked with illuminated signage and maintained in a clear, unobstructed condition.
[ ] Evacuation routes are clearly posted.
[ ] Emergency phone numbers, including Poison Control (800-222-1222), are prominently posted.

Personal Protective Equipment (PPE)

[ ] OSHA-compliant eyewear (stamped Z-87.1) is available for student and visitor use.
[ ] Face shields are provided and used when required (safety eyewear must be worn underneath).
[ ] Medical-grade gloves in various types and sizes are maintained and worn during patient contact, cleaning, and tasks involving blood or other potentially infectious material (OPIM).
[ ] Closed-toe shoes are worn by everyone in lab and clinical situations.
[ ] Safety Data Sheets (SDS) are reviewed prior to using any chemical to verify correct PPE and usage.

Safe Work Practices

[ ] Signage and training are active regarding safe work practices (e.g., proper handwashing techniques).
[ ] Loose clothing and jewelry (necklaces, bracelets, rings, etc.) are removed before work.
[ ] Hair is securely tied back.
[ ] Proper body mechanics are utilized when lifting.
[ ] Horseplay is strictly prohibited.
[ ] No food, drink, or personal-care products are allowed in the lab or patient areas.

[ ] Students do not operate any equipment until properly instructed on its use.
[ ] Spilled liquids and broken glass are cleaned up immediately.
[ ] All injuries, near misses, and equipment damage are reported immediately to the instructor.

Emergency Equipment

[ ] First aid kit is properly stocked and accessible.
[ ] Stop The Bleed kit is available.
[ ] Eyewash station and emergency shower (if installed) are clean, unobstructed, and working properly.
[ ] Eyewash/shower is activated weekly (check flow, temperature, flush stagnant water) with an inspection log present at the station.

Biohazard, Sharps & Medical Waste

[ ] Biohazard waste disposal procedures are actively followed.
[ ] Sharps safety procedures (needles, lancets, scalpels) are in place and followed.
[ ] All sharps are disposed of in approved, puncture-resistant, and labeled sharps containers.
[ ] Sharps containers are not overfilled (Maximum ¾ full).
[ ] Needles are never recapped unless utilizing an approved safety cap.

Housekeeping

[ ] No accumulation of unneeded materials in the lab.
[ ] Soiled rag bins are emptied daily, not overloaded, and do not contain regular trash.
[ ] Hazardous materials and oily absorbents are properly disposed of in accordance with EPA/DEQ requirements.

Electrical & Equipment

[ ] Cords on electric beds, sterilizers, and other equipment are in good repair with intact ground connections.
[ ] Equipment and extension cords are routed safely to prevent trip hazards.
[ ] All extension cords are equipped with a ground (two-wire zip cords are prohibited).
[ ] Cords are not routed through doorways, windows, or walls.

[ ] Power panel fronts are secure, with all openings covered by breakers or blanks, and all breakers are labeled.
[ ] Cranks on adjustable beds are stored safely under the bed to prevent injuries.

Chemical Safety & Storage

[ ] Chemical inventory is updated annually, and a copy of the list is maintained on-site.
[ ] Old or unused chemicals are properly disposed of.
[ ] Proper warning signs are posted on the chemical storage room door.
[ ] Access to the chemical storage room is limited, and chemicals are properly segregated in storage.
[ ] Instructors and students are aware of the storage, handling, and safety requirements for each chemical used (as found on the SDS).

Recordkeeping & Documentation

[ ] Logs of safety and hazardous materials training are maintained and available.
[ ] Records of all lab incidents are kept up to date.
[ ] Logs of safety and evacuation drills are maintained.