

# Information Technology Systems Endorsement Application



This endorsement connects to a SECONDARY or CTE license area of concentration only.

Full Name:

E-mail Address:

Address:

City, State, Zip:

Home Number:

Mobile Number:

Cactus ID:

Do you have a current teaching assignment?

Yes No

If Yes

LEA of Assignment:

School of Assignment:

The Information Technology Systems endorsement authorizes the instructor to teach:

COMPUTER SYSTEMS 1, COMPUTER SYSTEMS 2, A/R AND V/R, CISCO CNA, COMPUTER PROGRAMMING 1, CLOUD COMPUTING 1, CLOUD COMPUTING 2, COMPUTER SCIENCES PRINCIPLES, CYBER DEFENSE AND ETHICS, CYBERSECURITY FORENSICS, DATABASE DEVELOPMENT, DIGITAL LITERACY, EXPLORING COMPUTER SCIENCE, COMPUTER SCIENCE INVESTIGATIONS, INTRODUCTION TO GIS, GIS REMOTE SENSING, INTRODUCTION TO INFORMATION TECHNOLOGY, LINUX FUNDAMENTALS, NETWORK FUNDAMENTALS

Which endorsement level would you like to apply for:

Associate:

Professional:

## Associate Level Endorsement Requirements

EDUCATOR MUST COMPLETE THE FOLLOWING REQUIREMENT  
BEFORE applying you MUST qualify in this area.

Option A- Hold a pre-approved bachelor's degree from a regionally accredited college or university, in a directly related field (If degree is over 15 years old, please provide your current experience in this directly related field):

ALL Transcripts

By clicking this box, I acknowledge that my transcripts have been sent to transcripts@schools.utah.gov (or are already on file) in order to process my endorsement application. Failure to provide my transcripts will result in my application being denied.

Option B - - Successfully complete the following (Certifications MUST be the most current version):

1. CompTIA Network+ Certification OR TestOut Network Pro Exam
2. Network Fundamentals
3. Windows Fundamentals OR Security Fundamentals
4. Novell Certified Linux Administrator OR CompTIA Linux+ OR TestOut Linux Pro Exam
5. Certiport ITS Device Configuration & Management OR TestOut IT Fundamentals Pro Exam

Please attach all certificates

OPTION C- Have six (6) years of documented, directly related, full-time occupational experience (not teaching experience) within the ten (10) years prior to application. Documentation shall consist of a letter from a supervisor on company letterhead indicating duties, responsibilities, contact information and dates of employment.

Endorsements may attach to a license area of concentration. Content endorsements may attach to Elementary Education and Secondary Education. If attached to Elementary Education, the educator is qualified to teach 7th and 8th grade in a middle school. To be eligible for an endorsement area, you must already have a current Utah Educator License.

## Professional Level Endorsement Requirements

Educator must complete all of the following requirements

1. Complete the requirements for the Associate level endorsement. Date
2. Complete the USBE's online CTE Orientation course OR have 5 consecutive years of teaching experience in Utah CTE within the last 10 years verified by the endorsement specialist. Date  
IT IS HIGHLY RECOMMENDED THIS COURSE IS COMPLETED WITHIN THE FIRST YEAR.
3. Complete the USBE Digital Literacy Methods Workshop OR pass the IC3 Certification  
Upload MIDAS transcript workshop on it  
Upload IC3 Certification (1 certificate for all 3 certifications) MUST be the MOST current version. Date
4. Attend a Cybersecurity Methods Workshop.
5. Complete the following GIS Courses or pre-approved equivalent: Verifiable proof of completion must be attached. Some resources to help you: [GIS in CTE](#)  
ESRI: [Getting Started with ARCGIS Pro](#)  
ESRI: Any ONE ArcGIS for Teachers LEARNING PLAN Date
6. Demonstrate to the satisfaction of the USBE's CTE Specialist that you have both the necessary knowledge and skills to effectively teach students all of the competencies outlined in the strands & standards for the courses authorized by this endorsement.

Applicant's Signature